



# Online Registration Guide

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## Login

User Name

Password

[Forgot password?](#)

[Click here to register](#)

Login

## Register for a Fast, Easy Application

With a free account, you can:

- ✓ Save your application and log in at any time to continue.
- ✓ Check the status of your applications.
- ✓ Use your account with multiple applications.

To get started,  
select **Click here**  
to register.

New Applicants click here.

Current applicants and current residents click here.

Create an Account

I am a new applicant

I am a current applicant or current resident

Create an Account

I have a registration code

I do NOT have a registration code

Select I do NOT have a registration code.

Create an Account

Please contact the leasing office if you don't know your registration code.

Enter Your Registration Code

Go

Enter your code and click **Go**.

**“Do I need a registration code?”**  
We use registration codes to prevent duplicate user records in our system. New applicants do not need a code. Current applicants and current residents must use a registration code.

Complete the  
Create an  
Account page:

Enter your first and last name

### Create an Account

#### Personal Details

First Name\*  
Fred

Last Name\*  
Smith

SSN#\* (if you do not have a SSN, please enter 999-99-9999)

Confirm SSN#\*

Phone (Main Contact)\*

Language  
English


#### Account Information

Email Address\*

Confirm Email Address\*

Password\*

Confirm Password\*

I'm not a robot  reCAPTCHA  
Privacy - Terms

I have read and accept the [Terms and Conditions](#)

\* Required fields

Register

Complete the  
Create an  
Account page:

Enter your social security number\*  
(SSN) in each of these boxes. If you  
don't have a SSN, enter 999-99-9999.

*\*If you have a HUD Alternative Number,  
you may enter it here instead.*

### Create an Account

#### Personal Details

First Name\*

Last Name\*

SSN#\* (if you do not have a SSN, please enter 999-99-9999)

Confirm SSN#\*

Phone (Main Contact)\*

Language


#### Account Information

Email Address\*

Confirm Email Address\*

Password\*

Confirm Password\*

I'm not a robot  [Privacy](#) [Terms](#)

I have read and accept the [Terms and Conditions](#)

\* Required fields

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Complete the  
Create an  
Account page:

Enter your phone number

## Create an Account

### Personal Details

First Name\*

Fred

Last Name\*

Smith

SSN#\* (If you do not have a SSN, please enter 999-99-9999)

999-99-9999

Confirm SSN#\*

999-99-9999

Phone (Main Contact)\*

555-323-6645

Language

English

### Account Information

Email Address\*

Confirm Email Address\*

Password\*

Confirm Password\*

I'm not a robot



reCAPTCHA  
Privacy - Terms

I have read and accept the [Terms and Conditions](#)

\* Required fields

Register

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Complete the  
Create an  
Account page:

Select your preferred  
language if this drop-down  
menu appears.

## Create an Account

### Personal Details

First Name\*

Fred

Last Name\*

Smith

SSN#\* (If you do not have a SSN, please enter 999-99-9999)

999-99-9999

Confirm SSN#\*

999-99-9999

Phone (Main Contact)\*

555-323-6645

Language

English

### Account Information

Email Address\*

Confirm Email Address\*

Password\*

Confirm Password\*

I'm not a robot



reCAPTCHA  
Privacy - Terms

I have read and accept the [Terms and Conditions](#)

\* Required fields

Register

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Complete the  
Create an  
Account page:

Enter your email address in  
these boxes. If you don't  
have an email address,  
create one and then return  
to this page.

### Create an Account

#### Personal Details

First Name\*  
Fred

Last Name\*  
Smith

SSN#\* (If you do not have a SSN, please enter 999-99-9999)  
999-99-9999

Confirm SSN#\*  
999-99-9999

Phone (Main Contact)\*  
555-323-6645

Language  
English


#### Account Information

Email Address\*  
fred.smth@gmail.com

Confirm Email Address\*  
fred.smth@gmail.com

Password\*

Confirm Password\*

I'm not a robot  reCAPTCHA  
Privacy - Terms

I have read and accept the [Terms and Conditions](#)

\* Required fields



Complete the  
Create an  
Account page:

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Create a password  
and enter it in each  
of these boxes.

Create an Account

Personal Details

First Name\*  
Fred

Last Name\*  
Smith

SSN#\* (If you do not have a SSN, please enter 999-99-9999)  
999-99-9999

Confirm SSN#\*  
999-99-9999

Phone (Main Contact)\*  
555-323-6645

Language  
English

Account Information

Email Address\*  
fred.smth@gmail.com

Confirm Email Address\*  
fred.smth@gmail.com

Password\*  
\*\*\*\*\*

Confirm Password\*  
\*\*\*\*\*

I'm not a robot

I have read and accept the Terms and Conditions

\* Required fields

Register

Your password must have:

- At least 10 characters
- 1 uppercase letter
- 1 lowercase letter
- 1 number
- 1 special character such as @\$!+

Complete the  
Create an  
Account page:

10

Select this checkbox.  
If a puzzle appears,  
complete it to  
confirm you are not  
a robot.

### Create an Account

#### Personal Details

First Name\*

Last Name\*

SSN#\* (If you do not have a SSN, please enter 999-99-9999)

Confirm SSN#\*

Phone (Main Contact)\*

Language


#### Account Information

Email Address\*

Confirm Email Address\*

Password\*

Confirm Password\*

I'm not a robot  [Privacy](#) [Terms](#)

I have read and accept the [Terms and Conditions](#)

\* Required fields

Complete the  
Create an  
Account page:

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Select this box. A pop-  
up window appears.

### Create an Account

#### Personal Details

First Name\*  
Fred

Last Name\*  
Smith

SSN#\* (If you do not have a SSN, please enter 999-99-9999)  
999-99-9999

Confirm SSN#\*  
999-99-9999

Phone (Main Contact)\*  
555-323-6645

Language  
English


#### Account Information

Email Address\*  
fred.smth@gmail.com

Confirm Email Address\*  
fred.smth@gmail.com

Password\*  
\*\*\*\*\*

Confirm Password\*  
\*\*\*\*\*

I'm not a robot  reCAPTCHA  
Privacy - Terms

I have read and accept the [Terms and Conditions](#)

\* Required fields

Register

Confirm SSN#

## Terms and Conditions

## RENTCafé TERMS OF SERVICE

If you are a property manager or owner, please [click here](#).

Welcome to RENTCafé! These Terms of Service (these "Terms" or the "Agreement") apply to persons or entities in the United States and Canada who access the RENTCafé websites, or related downloadable mobile applications (collectively, the "Site"), including without limitation renters and potential renters (collectively, with all persons or entities who access the Site, "Users", "you" or "your"). If you are a property owner or manager who lists or advertises properties or otherwise uses services available on the Site to communicate or transact with Users (a "property manager" or "owner"), your use of the Site is governed by the RENTCafé Agreement For Property Owners and Managers.

RENTCafé is a technology platform that facilitates the development and delivery of innovative renter-related services, including advertising rental properties to prospective tenants, assisting prospective renters in their search for a new place to live, and managing and facilitating various activities and transactions between Users and property managers or owners related to rental properties (the "Services"). RENTCafé allows prospective and current residents of properties that use the Site to take advantage of a range of services designed to make their relationship with their property manager or owner as pleasant as possible.

The Site is owned and operated by Yardi Systems, Inc. (collectively, with its subsidiaries and affiliates, "Yardi", "we", "us" or "our"). Since 1982, Yardi has been dedicated to the design, development, and support of property management software. Throughout these Terms, all references to the Site and to "RENTCafé" shall include the websites of affiliates and subsidiaries of Yardi that are involved with the operation of the Site or the provision of the Services.

**IMPORTANT – PLEASE READ CAREFULLY. THESE TERMS CONSTITUTE A LEGAL AGREEMENT BETWEEN YOU AND YARDI. THIS AGREEMENT ALONG WITH ANY OTHER TERMS THAT MAY BE POSTED ON THE SITE WITH RESPECT TO RENTCAFÉ PRODUCTS AND SERVICES, AND ANY OTHER WRITTEN AGREEMENTS OR CONTRACTS BETWEEN YOU AND YARDI THAT INCORPORATE THESE TERMS BY REFERENCE, SET FORTH THE COMPLETE TERMS AND CONDITIONS UNDER WHICH YOU MAY ACCESS AND USE THE SITE AND THE SERVICES. IF YOU DO NOT AGREE TO THESE TERMS, YOU MAY NOT USE THE SITE OR THE SERVICES.**

**1. YOUR ACCEPTANCE.** Yardi is pleased to provide the Site and the Services conditioned upon your acceptance, and we hope that you will find the Site informative and useful. BY USING THE SITE, YOU EXPRESSLY ACCEPT AND CONSENT TO THESE TERMS WITHOUT QUALIFICATION. YARDI MAY AMEND THESE TERMS FROM TIME TO TIME. SHOULD THESE TERMS BE MODIFIED IN ANY WAY, THE NEW TERMS WILL BE POSTED TO THIS WEBPAGE. BY USING THE SITE AFTER THE EFFECTIVE DATE OF ANY MODIFICATION TO THESE TERMS, YOU EXPRESSLY CONSENT, WITHOUT QUALIFICATION, TO THE MODIFIED TERMS.

### 2. YARDI IS NOT A PARTY TO ANY RENTAL TRANSACTIONS.

2.1 The Site serves as a platform for property managers and owners to provide the Services. Yardi does not own or manage the properties listed on the Site and does not enter into rental contracts for those properties. Although the Site may lead to transactions expressly agreed to between Yardi and Users, Yardi is not a party to any transactions between Users and property managers other than providing the Site. AS A RESULT, YARDI SHALL NOT BE LIABLE UNDER ANY CIRCUMSTANCES FOR INFORMATION, DAMAGE, LOSS OF PROFITS, OR FOR ANY OTHER INTERACTIONS BY, BETWEEN OR AMONG USERS, PROPERTY MANAGERS OR OWNERS THROUGH THE SITE.

2.2 You are responsible for how you use the Site, and Yardi encourages anyone who accesses the Site, including Users, to exercise sound judgment when entering into property rental transactions. IN THE EVENT THAT YOU HAVE A DISPUTE WITH A PROPERTY MANAGER OR OWNER, YOU RELEASE YARDI FROM ANY CLAIMS, DEMANDS AND DAMAGES (ACTUAL AND CONSEQUENTIAL) OF EVERY KIND AND NATURE, KNOWN AND UNKNOWN, SUSPECTED AND UNSUSPECTED, DISCLOSED AND UNDISCLOSED, ARISING OUT OF OR IN ANY WAY CONNECTED WITH SUCH DISPUTES.

### 3. ACCESS TO AND USE OF THE SITE.

3.1 Yardi provides you with certain information and functionality through the Site. You are solely responsible for providing all equipment necessary to establish a connection to the Internet, access to the Internet, and any telephone, wireless or other connection and service fees.

Click  
Accept.

Accept

Close

Complete the  
Create an  
Account page:

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Review your  
information on this  
page. When you're  
ready, click **Register**.

Create an Account

Personal Details

First Name\*  
Fred

Last Name\*  
Smith

SSN#\* (If you do not have a SSN, please enter 999-99-9999)  
999-99-9999

Confirm SSN#\*  
999-99-9999

Phone (Main Contact)\*  
555-323-6645

Language  
English


Account Information

Email Address\*  
fred.smth@gmail.com

Confirm Email Address\*  
fred.smth@gmail.com

Password\*  
\*\*\*\*\*

Confirm Password\*  
\*\*\*\*\*

I'm not a robot 

I have read and accept the [Terms and Conditions](#)

\* Required fields

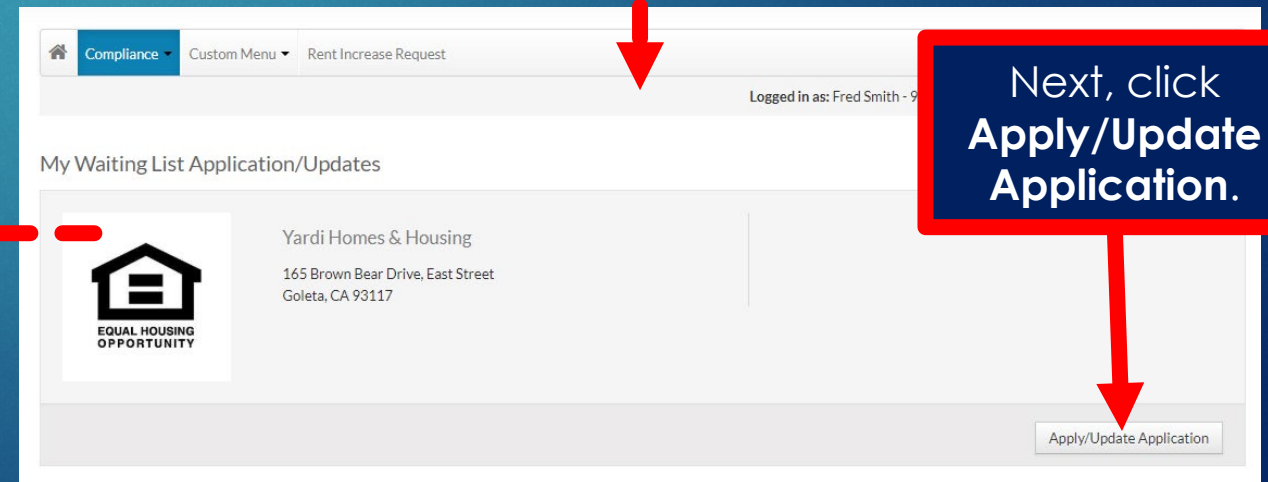
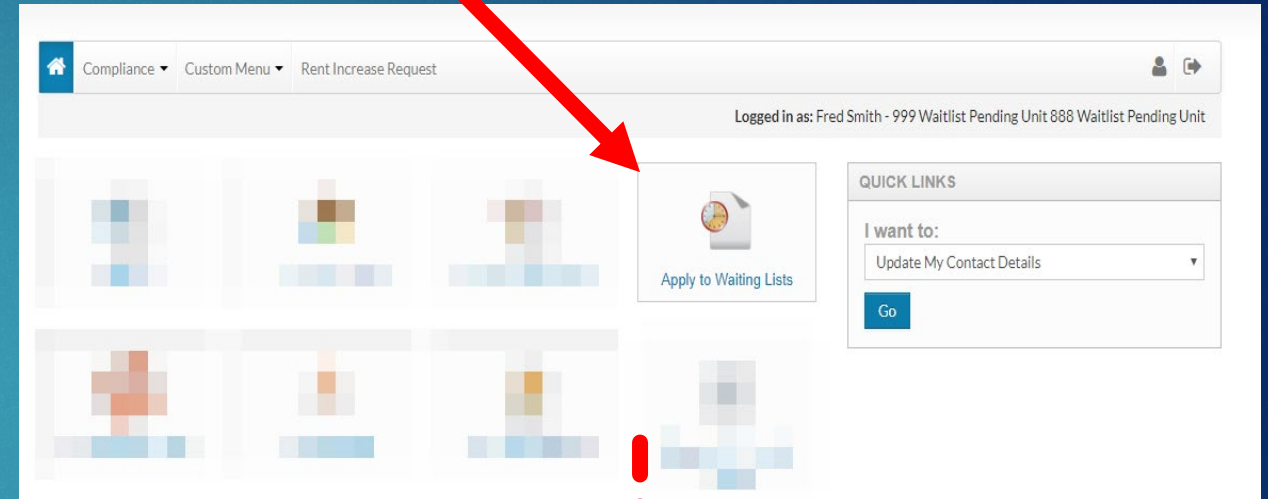
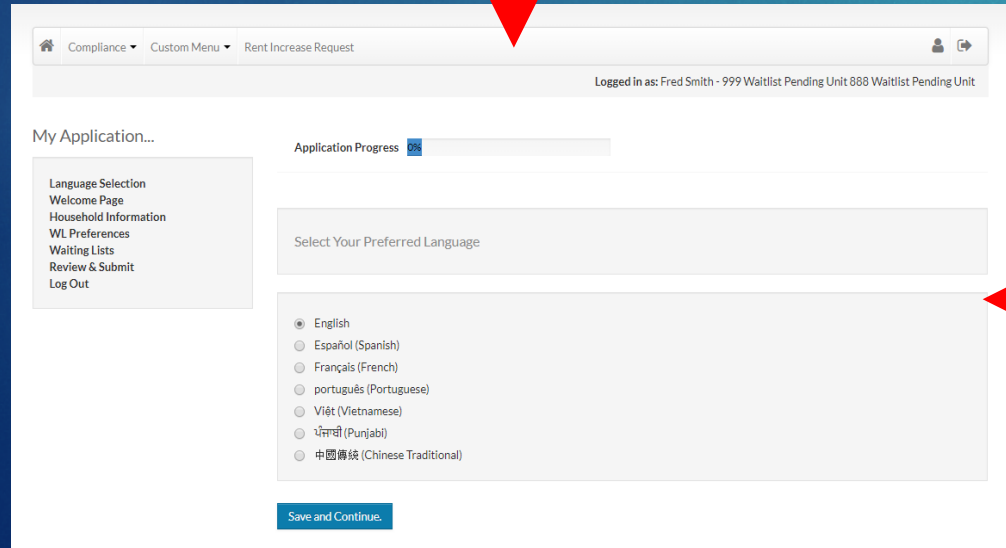
Register

Note: If you see an error message that says you need a registration code, contact the housing agency.

After you register, most users will see the online application.

If a dashboard appears, click the **Apply to Waiting Lists** tile:

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Next, click **Apply/Update Application.**