VENDOR INFORMATION SHEET

Everett Housing Authority

EQUAL HOUSING OPPORTUNITY

EVHA USE ONLY	
VENDOR NUMBER	
1099 YES / NO	
DATE	

In order for us to establish you as a vendor with the Everett Housing Authority, the following information is required:

Company Name:			
Billing Address:		CITY, STATE ZIP:	
Location Address:		CITY, STATE ZIP:	
Phone:		Fax:	
Contact Person:			
Email Address:			
Federal ID #:			
Unified Business ID # (UBI) Washington State Only:			
Are you incorperated?		Are you a minority contractor?	
On what basis are you a minority contractor? Please select one of the following:			

☐	☐	☐	☐	☐	☐	☐	☐
Caucasian	Black	Native American	Hispanic	Asian Pacific	Hasidic Jew	Woman	Other

If you are a woman owned business, please also check the ethnicity.

Section 3 Vendor?		Qualify by # (see below):	

The provisions of this rule require the Housing Authority extend a preference in awarding of contracts to businesses meeting any one of the following three criteria:

1. If the business is 51 percent or more owned and actively operated by Section 3 Workers (see below).

2. If the business is 51 percent or more owned and actively operated by people who live in low income housing, or receive section 8 vouchers.

3. If over 75% of the labor hours preformed for the business over the prior three month period are preformed by Section 3 workers (see below).

The definition of a SECTION 3 WORKER is a person residing in the below county whose individule annual income is or was less than:

FY 2023 Income Limit

Place of Residence	**2023**	**2022**	**2021**	**2020**
Snohomish / King	70,650	66,750	63,350	66,700
Skagit	51,050	48,250	46,100	43,900
Island	52,850	49,950	44,700	42,600

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